

**Notice No. 270**

**Date: 04.12.2024**

All H.O.D.s are requested to submit requisition of books to be purchased by the Central Library within 10.12.2024 positively.

Each of the Departments teaching major subjects are requested to submit lists for books amounting to Rs.30,000/- (thirty thousand only).

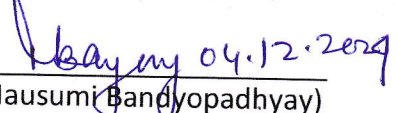
Departments teaching only minor subjects are requested to submit lists for books amounting to Rs.20,000/- (twenty thousand only) each.

The lists should contain title of the books, name of author, publisher, price per copy and required number of copies.

One hard copy of the requisition is to submitted to the library and one soft copy of the same is to be sent to the e-mail ID [centrallibrarymgc@gmail.com](mailto:centrallibrarymgc@gmail.com).

All concerned are requested to treat this as extremely urgent and take necessary action.

All concerned will please note.

  
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(Dr. Mausumi Bandyopadhyay)  
Principal & Secretary  
Mahishadal Girls' College